


## Area B Curbside Collection Services

 <p>REQUEST FOR PROPOSALS</p>	
RFP TITLE: Area B Curbside Collection	
RFP NUMBER: 2025-010	DATE ISSUED: July 28 <sup>th</sup> , 2025, 4:00 pm PST
CLOSING TIME/DATE:	August 18 <sup>th</sup> , 2025, 4:00 pm PST

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# Area B Curbside Collection Services

## 1.0- INTRODUCTION

### 1.1 RFP Overview

The Fraser Valley Regional FVRD ("**FVRD**") is seeking proposals from qualified proponents ("**Proponents**") in response to this request for proposals ("**RFP**") for the provision of collection, transportation and delivery services for Curbside Collection of Garbage, Recyclables, and Organics to designated processing facilities in the FVRDs Electoral Area B Service Area and designated facilities further described in Schedule A "Services" and Schedule B "General Terms and Specifications". As part of this RFP, the FVRD intends to move to a fully or semi-automated collection system (cart-based), including the procurement of collection carts.

The services will be provided for a period of five (5) years from January 1, 2026, through December 31, 2031.

Proposal documents may be viewed on the FVRD website [www.fvrd.ca](http://www.fvrd.ca) or BC bid.

Proposals must be received by 4:00 pm PST on August 18<sup>th</sup>, 2025 ("Closing") at the following email address: [rgreen@fvrd.ca](mailto:rgreen@fvrd.ca)

Any Questions about this RFP may be directed to

Riley Green

Engineering, Utilities, and Community Services Technologist

[rgreen@fvrd.ca](mailto:rgreen@fvrd.ca)

## 2.0 - PROJECT BACKGROUND

The FVRD's current curbside collection contractor collects garbage, single-stream recycling, and organics from approximately 391 units in the Electoral Area B Service Area. This includes service agreements with Yale First Nation, Spuzzum First Nation and Shxw'ow'hamel First Nation. Sunshine Valley is not included in the curbside collection services. Residences currently provide their own personal bins and bags for pick-up, excluding 40-litre "green bins" supplied by the FVRD. As noted in the Introduction, the FVRD intends to move to a fully or semi-automated collection system (cart-based), including the procurement of collection carts.

### 2.1 Garbage (current model)

Garbage is manually collected weekly, transported to and disposed of at an authorized landfill facility, as outlined in the FVRD's "Solid Waste Management Plan." Residents are responsible for providing their own bags/containers for pick up and are limited to two.

In 2024, a total of 95 metric tonnes of garbage were collected.

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### **2.2 Recycling (current model)**

Recycling is manually collected weekly, transported to and disposed of at an authorized recycling facility as outlined in the FVRD's "Solid Waste Management Plan".

Recycling is currently accepted with no limit to quantity but must be set out in a "Blue bag".

The current recycling program accepts corrugated cardboard, boxboard, mixed paper, tetra-packs, tin containers, aluminum containers, and various types of #1, #2, #3, #4, #5, #6, and #7 plastic products.

In 2024, a total of 32 metric tonnes of recycling were collected.

### **2.3 Organics/Yard waste (current model)**

Currently, Organic Waste and Yard waste are separated into two streams.

Both Organic and Yard waste is manually collected weekly, transported to and disposed of at an authorized facility as outlined in the FVRD's "Solid Waste Management Plan".

Yard Waste materials currently accepted include leaves, grass clippings, garden plants, and pruning's up to ¼' in diameter. Residents are responsible for providing their own bags/containers for pick up with no limits on quantity.

Organic waste is manually collected weekly. Residents have been provided small 40-litre "green bins" for food scraps. Materials accepted include food scraps, fruit and vegetable scraps, eggshells, coffee grounds, meat and bones, bread/pasta products and food-soiled paper.

In 2024, a total of 56 metric tonnes of yard waste/organics were collected.

### **2.4 Schedule of Services**

All Electoral Area B, including First Nations accounts, is currently serviced on Thursdays.

### **2.5 Address List**

To date, the list consists of 391 addresses receiving curbside collection service. This list is subject to change as properties are added/removed from the service area. Additionally, it is anticipated that there is a small number of homes receiving service that are not captured on this list. Maintaining and updating the list will be a collaborative effort between the FVRD and the successful proponent. Addresses are included in Appendix C "Area B Curbside Address List".

### **2.6 MTSA Agreements**

Proponents should note that the FVRD has separate agreements with the First Nations listed in section 2.0 "Background". These agreements account for 115 of the 391 addresses included in Appendix C "Area B Curbside Address List".

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### **3.0 - OBJECTIVES**

#### **3.1 Scope of Services**

The FVRD requests proposals for the supply of all labour, supervision, equipment, materials, and Site(s) necessary to complete the Curbside Garbage, Recycling, and Organics Collection Services in accordance with the specifications in this RFP. The services are required for a five (5) year term with no option to extend.

Proponents will be required to provide a proposal detailing the cost of providing the collection service, as well as the costs associated with procurement, delivery, and maintenance of the collection carts. Tipping and processing of waste streams associated with the service are to be included, and proponents must indicate which facilities they propose to use.

Regardless of the exact scope of the work proposed by the proponent, the proponent's work must meet the intent of the Project's Objectives, Schedule A; "SERVICES", and Schedule B, "GENERAL CONDITIONS AND SPECIFICATIONS". It is recommended that proponents thoroughly review Schedule C; "Technical Submission", before submitting a proposal.

#### **3.2 Curbside Collection Services**

- a) As a whole:
  - i.) Organics collected weekly, while Garbage and recycling will be collected bi-weekly. The successful proponent and the FVRD will determine the scheduling.
- b) For garbage:
  - i.) Fully or Semi-automated bi-weekly garbage collection from residences; and
  - ii.) Delivery of residential garbage to an authorized landfill.
- c) For recyclables:
  - i.) Fully or Semi-automated bi-weekly collection of single-stream recyclables from residences.
  - ii.) Delivery of all single-stream recyclables to an authorized recycling facility.
- d) For organics/yard waste
  - i.) Consolidate separate organic and yard waste streams into one (1) fully or semi-automated weekly collection of "organic" waste.
  - ii.) Delivery of all organics/yard waste to an authorized organics processing facility.

The Proponent is responsible for the disposal fees for garbage, recycling and organics.

The FVRD will discontinue the "Blue Bag" program in conjunction with the rollout of standardized carts. However, Materials accepted with the "Blue Bag" program must continue to be accepted.

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### 3.3 Containers/ Carts

The contractor will be responsible for procuring, delivering, maintaining, exchanging, and warehousing carts for garbage, recyclables, and organics as part of the services.

The proponent will be required to purchase and distribute carts to each of the 391 residences. Each residence will require three separate carts—one for garbage, one for recycling, and one for organics/yard waste. Most homes in the service area are in wildlife areas prone to bear activity; bear-resistant carts will be required.

The proponent must provide each residence with three (3) 240L carts. Each bin is to be clearly identified with colour-coordinated lids: garbage (Black lid), Recycling (Blue lid), and Organics (Green lid).

The proponent must provide a warranty for the carts and all their parts against defects in materials and workmanship for five (5) years.

The proponent will be responsible for storing a sufficient supply of carts so that they are immediately available for new homes, cart exchanges, and replacements.

The procured carts shall remain the contractor's responsibility for the duration of the contract. A lump sum fee for the carts will be provided separately from monthly services. Include this cost in Schedule; D "Form of Proposal and Financial Submission". The FVRD will retain ownership of the carts upon the contract's expiration. A price per cart for new addresses and replacements after the initial cart procurement must also be included.

### 3.4 Cart Delivery Services

The proponent will assemble and deliver door-to-door carts and FVRD-provided educational material to specified households. All cart deliveries must be completed no later than two (2) weeks before the commencement of the collection service.

#### Requirements:

- a.) Design, Supply and installation of heat marking logo and serial numbers on each cart.
  - i.) Proponent is to work in conjunction with the FVRD to design a suitable logo and;
  - ii.) Install heat marking logo and serial numbers on all carts
  - iii.) Track bins when delivered
- b.) Delivery
  - i.) Operators are expected to place one (1) set of carts at each specified household unless otherwise directed by the FVRD representative.
  - ii.) Affix one (1) educational material package on top of one of the carts.
  - iii.) Space each cart approximately one (1) meter apart upon delivery
- c.) Tracking system
  - i.) Carts must have a Serial number and RFID tag system.



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- ii.) When delivered, address and cart information must be recorded and distributed to the FVRD representative for record keeping.

### 3.5 Collection Vehicles

The contractor will be required to provide, maintain, and operate a safe and reliable fleet of collection vehicles. The proposed collection vehicle/s must be able to collect garbage, single-stream recyclables, and organics from the fleet of carts. Fully or Semi-automated Collection will be required.

### 3.6 Contamination Management

The contractor will be responsible for minimizing contamination in the recyclables and organics collected and provide the following;

- a) Refusal Stickers
- b) Contamination Tracking System
- c) Contamination Reduction Plan
- d) Public Engagement strategy & Educational Material.

### 3.7 Customer Service

The contractor will handle all customer service inquiries and provide the following.

- a) All customer service functions during operating hours Monday through Friday, including phone calls and e-mails.
- b) Informing customers of current services
- c) Receiving and resolving customer complaints, including escalation protocol, target response time and resolution.
- d) Forwarding complaints or inquiries to the FVRD
- e) Receiving and responding to service requests from the FVRD.

### 3.8 Timeline

The proposed deadlines for key aspects of this RFP are as follows (as may be amended by the FVRD at its discretion):

ITEM	DESCRIPTION	EXPECTED COMPLETION DATE
1	Questions/Enquiry Deadline	August 15, 2025,
2	Submission of proposals deadline	August 18, 2025,
3	Notice of Intent to Award	August 22, 2025,
3	Execution of Signed Contract	Sept 19, 2025

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4	Distribution of information materials and Cart delivery.	Sept 19, 2025 – Dec 18, 2025
5	Implementation of Fully or Semi-Automated Service	January 1, 2026

Collectively, the "**Objectives** ") All to be provided, with consideration given to focus on value to the FVRD and alignment with our Solid Waste Management Plan. A copy of the Solid Waste Management Plan is available upon request.

## 4.0 - INSTRUCTIONS AND INFORMATION FOR PROPONENTS

### 4.1 Closing Date and Location

Proposals must be received by 4:00 PM on August 18<sup>th</sup>, 2025 ("**Closing**") at the following address:  
[rgreen@fvrd.ca](mailto:rgreen@fvrd.ca)

Fraser Valley FVRD  
Attention: Riley Green, Engineering, Utilities & Community Services Technologist  
1 - 45950 Cheam Avenue  
Chilliwack, BC V2P 1N6

The time for Closing will be conclusively deemed to be the time shown on the clock used by the FVRD for this purpose.

### 4.2 Form of Proposal Submissions

Proponents are requested to submit the following copy of their proposal ("**Proposal**"):

- i. One (1) electronic copy in PDF format by email

Proponents are asked to deliver clearly marked with the RFP Number, RFP Title and Proponent's name and address.

### 4.3 Mandatory Requirements

Proponents must include in their proposals the following information:

- i. **Form of Proposal**- completed and signed.  
Form of proposal attached hereto as **Schedule D**.
- ii. **Technical Proposal**- to be in a form that clearly addresses all the information and documentation requirements set out in **Appendix A** – Technical Submissions

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- iii. Sufficient detail to allow the FVRD to determine the Proponent's position from the documents received, such as details of the Proponent's team, their roles and responsibilities and reporting relationships, understanding of the Project and proposed work plan for carrying out the services.
- iv. **Performance Bond** The FVRD requires the Contractor to furnish a bond after award to ensure performance under the contract and for the payment of all obligations arising under the contract, with such security or securities, approved by the FVRD in the amounts shown below. The contractor must provide the FVRD with either a Performance Bond or a Letter of Credit in the amount of twenty-five percent (25%) of the contract price for the first \$100,000 and fifty percent (50%) of the total contract price for one (1) year, including GST. The performance bond or letter of credit will be subject to the approval of the FVRD's Chief Financial Officer. The contractor must acknowledge the requirement to furnish this bond after the award.

### 4.4 Information Meeting

A Proponent's meeting will not be held.

### 4.5 Enquiries

All enquiries and notices related to this RFP, including any requests for information and clarification, are to be directed in writing to the contact person ("**Contact Person**") indicated below.

Contact Person: Riley Green, Engineering, Utilities and Community Services Technologist  
Address: 1 - 45950 Cheam Avenue  
Chilliwack, BC V2P 1N6  
Email: [rgreen@fvrd.ca](mailto:rgreen@fvrd.ca)

Alternative Contact: Brett Dyck, Engineering, Utilities and Community Services Technologist  
Address: 1-45950 Cheam Avenue  
Chilliwack, BC V2P 1N6  
Email: [engineering@fvrd.ca](mailto:engineering@fvrd.ca)

Enquiries and responses will be recorded and may be distributed to all Proponents at the discretion of the FVRD. Clarifications, comments, revisions or any other information regarding this RFP obtained by a Proponent from any source other than from the Contact Person or Alternative Contact is not authorized and should not be relied upon.

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### 5.0 - EVALUATION & SELECTION METHOD

#### 5.1 Evaluation and Selection Method

The evaluation of the RFP will be conducted by a committee formed by the FVRD, which may include, at the FVRD's sole discretion, employees, consultants, and contractors. Proposals will be evaluated on the basis of the overall best value to the FVRD based on quality, service, past performance, price, and any other criteria set out herein, including, but not limited to:

- (a) Completeness of Submission: Proposal contains all required sections and is received correctly before 4:00 pm PST on August 18<sup>th</sup>, 2025.
- (b) financial terms, including but not limited to hourly and weekly rates, payment terms and, cart procurement cost;
- (c) Technical Submission;
- (d) Financial capabilities of the Proponent;
- (e) Corporate and technical capability of the Proponent to provide the Services;
- (f) experience and performance of similar projects; and
- (g) history of past performance and dealings with the FVRD;

#### 5.2 Decision Matrix

EVALUATION			
Decision Factors			
Mandatory Evaluation Criteria - Pass/Fail Criteria	Maximum Points	Weight	SCORE
Received by closing date and time			P/F
Inclusion of Mandatory Requirements			P/F
Pass/Fail (P/F)			P/F
Evaluation Selection Criteria			
Technical Submission	25		
Qualifications and experience of personnel	10		
Past experience with FVRD	10		
Financial Submission	55		
SCORE	100		

## **Area B Curbside Collection Services**

### **6.0 - TERMS & CONDITIONS OF RFP**

#### **6.1 General**

The terms and conditions listed in this section will apply to this RFP. Submission of a Proposal in response to this RFP indicates acceptance of all the terms and conditions contained herein and included in any addenda issued by the FVRD for this RFP. Proposals that contain provisos which contradict or alter any of the terms and conditions of this RFP will be disregarded and deemed not to have been written in the Proposal.

#### **6.2 Proposal Validity**

Proposals will be open for acceptance by the FVRD for at least 90 days after the date of Closing.

#### **6.3 Addendum**

All subsequent information regarding this RFP including changes made to this document will be posted on BC Bid for Proponents to access. It is solely the responsibility of the Proponents to check BC Bid from time to time to ensure that they have all amendments to this RFP in the form of addenda and to ensure that they have obtained, read, and understood the entire RFP including all addenda that may have been issued prior to Closing.

#### **6.4 Acceptance and Rejection of Proposals**

This RFP shall not be construed as an agreement to purchase goods or services. The FVRD is not obligated to enter into an Agreement (defined herein) with the Proponent who submits the lowest priced Proposal or with any Proponent.

#### **6.5 Late Proposals**

Proposals will be marked with their receipt time at the Closing Location. Only complete Proposals received and marked by the Closing time will be considered to have been received on time. Late proposals will not be considered or evaluated and may be returned to the Proponent.

#### **6.6 Amendment or Withdrawal of Proposals**

Proponents may amend or withdraw their Proposal in writing any time prior to Closing. Upon Closing, all Proposals become irrevocable in accordance with section 6.2. The FVRD will be under no obligation to receive further information after Closing, whether written or verbal, from any Proponent.

#### **6.7 FVRD's Rights and Reservations**

The FVRD reserves the right to:

- a) Reject any or all Proposals;
- b) Reject any Proposal that is incomplete, that contains erasures or corrections that is not signed by an authorized signatory of the Proponent or that fails to comply with the mandatory requirements of this RFP;
- c) In the event that only one proposal is submitted, to return the Proposal unopened;
- d) Modify the terms of this RFP at any time in the FVRD's sole discretion;
- e) To require clarification of the information set out by one or more of the Proponents in respect of the Proposals submitted; and

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- f) Communicate with, meet with or negotiate with any one or more of the Proponents respecting their Proposals or any aspect of the proposed work.

### **6.8 Cancellation of RFP**

The FVRD reserves the right to cancel this RFP at any time, prior to or after Closing. In the event the FVRD cancels this RFP, the FVRD shall have the right to seek to procure the same services or similar services at any time through any means the FVRD deems appropriate. No Proponent shall acquire any rights or interests in any subsequent procurement process undertaken by the FVRD.

### **6.9 Waiver of Non-Compliance**

The FVRD may waive any non-compliance with the RFP and may elect to retain for consideration Proposals which are non-conforming, which do not contain the content or form requested by this RFP or which have not strictly complied with the process for submission set out herein.

### **6.10 Proponent's Costs**

Each Proponent is solely responsible for its own costs and expenses associated with its participation in this RFP, including but not limited to, conducting investigations, attending briefings, preparing and delivering its Proposal, communicating with the Contact Person prior to Closing and during Proposal evaluation, and for any subsequent processes or negotiations with the FVRD that may occur.

### **6.11 Limitation of Liability**

By submitting a proposal, each Proponent irrevocably agrees that the FVRD shall not be liable to any Proponent or any person whatsoever, for any claims of any nature (in contract, in tort, or otherwise), for any costs, expenses, compensation, damages, or anything whatsoever, including without limitation, costs and expenses associated with the Proponent's preparation and submission of their Proposal, their participation in this RFP, for loss of revenue, opportunity or anticipated profit, arising in connection with its Proposal, this RFP, any subsequent processes or opportunity, any contract, or any matter whatsoever.

### **6.12 Negotiation**

The FVRD reserves the right to negotiate with the preferred Proponent, or any Proponent, on any details, including changes to specifications and price. If specifications require significant modification, all Proponents shall have the opportunity to adjust their Proposals or re-submit altogether, as determined by the FVRD in its sole discretion.

### **6.13 Errors and Omissions**

While the FVRD has used considerable efforts to ensure information in this RFP and otherwise provided directly in association with this RFP is accurate, the information is supplied solely as a guideline for Proponents. The information is not guaranteed or warranted to be accurate by the FVRD, nor is it necessarily comprehensive or exhaustive. Nothing in this RFP is intended to relieve Proponents from the responsibility for conducting their own investigation and forming their own opinions with respect to the subject matter of this RFP.

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### **6.14 Conflict of Interest**

Proponents shall disclose any potential conflict of interest and existing business relationship they may have with the FVRD, its elected or appointed officials or employees.

### **6.15 Confidentiality**

All Proposals become the property of the FVRD and will not be returned to the Proponents, except as expressly provided for herein. All Proposals will be held in confidence by the FVRD unless disclosure is otherwise required by law.

### **6.16 No Lobbying**

Proponents and their agents are not permitted to contact any member of the FVRD Council or staff with respect to this RFP, except as expressly provided for herein. Proponents will not offer entertainment, gifts, gratuities, discounts, or special services, regardless of value, to any employee or elected official of the FVRD. The FVRD reserves the right to disqualify any Proponent from participation in this RFP that acts in contravention of this requirement.

### **6.17 Contract Award**

This RFP should not be construed as an agreement to purchase goods or services. By submitting a Proposal, the Proponent agrees that, should it be identified as the preferred Proponent, it will enter into negotiations, if required, for the purpose of concluding a Contract.

If a written Contract cannot be negotiated and executed by both parties within 90 days of notification of the successful Proponent, or such longer period as the parties may mutually agree, the FVRD may, at its sole discretion at any time thereafter, terminate negotiations with that Proponent, enter into negotiations with any other Proponent or terminate the RFP process and not enter into a Contract with any of the Proponents.

At its sole discretion, the FVRD may divide any Contract for goods or services between two or more proponents.

### **6.18 Definition of Contract**

Notice in writing to a Proponent that it has been identified as the preferred Proponent and the subsequent full execution of a written contract will constitute a contract for the goods and/or services contemplated by this RFP, and no Proponent will acquire any legal or equitable rights or privileges relative to the goods or services until the preferred Proponent and the FVRD have both executed a written Contract.

### **6.19 Form of Contract**

The Contract will comprise a form of written agreement based on the FVRD's standard Agreement for services form document, and may be amended by mutually agreed supplementary conditions, and incorporate Schedule A "Services", and Schedule B "General Conditions and Specifications" attached hereto.

## Schedule A – Services

### Schedule A – Services

All Contractors submitting proposals must be aware of the following Contractual Requirements, which may be incorporated into the formal Contract:

**“Services”** means the work, tasks, labour, materials, responsibilities, functions, duties and obligations of the Contractor to be supplied or preformed as outlined in this Agreement, including the following matters respecting design services and costs estimate services for the project, and excluding only those items which are expressly identified as work or tasks to be performed by or obligations owed by the FVRD.

#### 1.0 Implementation

- 1.1 Prior to January 1<sup>st</sup> (“the implementation date”) the contractor will become familiar with the roads and routes throughout Electoral Area B
- 1.2 No later than thirty (30) days prior to the implementation Date, the contractor will conduct a mock collection service confirming the location and number of residences included in the address list provided by the FVRD.
- 1.3 The Contractor will be responsible for recording outdated, inaccessible or missed addresses and reporting said information to the FVRD for record keeping.
- 1.4 No later than fourteen (14) days prior to the implementation date, the contractor shall deliver carts and provide the FVRD with a Cart Inventory.
- 1.5 Detailed procedures related to the effective implementation and operation of the Agreement will be developed by the Contractor Plan in consultation with the FVRD. The required procedures are listed below:
  - a. Procedures for transmitting information to and from the FVRD, including standards for electronic transfer of information
  - b. Procedures for retrieving recorded calls to the call center.
  - c. Procedures for managing contamination and other compliance issues with materials placed at the curb
  - d. Procedures for managing Cart ordering and delivery
  - e. Emergency procedures including without limitation spill response procedures; and
  - f. Other items identified by the parties

#### 2.0 Curbside Collection Service

- 2.1 The Contractor will commence the Collection Service pursuant to this Agreement on the Implementation Date unless otherwise agreed upon by the parties to maintain the current service level pursuant to the contract award.
- 2.2 Contractor is required to provide Weekly fully or semi-automated collection services. Organic waste is to be collected weekly. Recycling and Garbage collection are to alternate on a bi-weekly basis.
- 2.3 Collections are to take place between 8:00 am and 5:00 pm on Thursdays unless otherwise approved or directed by the FVRD



## **Schedule A – Services**

- 2.4 Contractor will collect Garbage, Recycling and Organic carts placed within two and one-half (2-1/2) metres of shoulder or sidewalk unless expressly directed otherwise by the FVRD.
- 2.5 Contractor is to make a reasonable effort to collect bins that are incorrectly set out for collection. If, after a reasonable effort, bins are not collected, a notice in the form of a rejection sticker is to be attached to carts. Should carts be inaccessible, placement of notices on the doorstep or mailbox of resident shall be considered suitable alternatives.
- 2.6 The contractor shall return empty Containers as follows:
  - (a) Containers shall be returned to the location they were set out by the resident.
  - (b) Contractor shall be required to set upright any bins that may fall over during the collection process.

### **3.0 Residential Garbage Collection**

- 3.1 Residential curbside garbage pick-up to curbside addresses included in Schedule E “Curbside Address List”.
- 3.2 Service must be available to new residential units as they are built.
- 3.3 Service is to be provided bi-weekly
- 3.4 Garbage is to be collected only from the designated 240L cart.
- 3.5 All residential garbage collected must be delivered exclusively to an authorized facility as outlined in the FVRD’s Solid Waste Management plan (SWMP), unless otherwise directed or approved by the FVRD.
- 3.6 Copies of the appropriate weigh bridge (scale house) receipts must be provided to the FVRD.

### **4.0 Residential Recycling Collection**

- 4.1 Residential Recycling pick-up to all curbside addresses included in Schedule R.
- 4.2 Recycling collection is to be provided on a bi-weekly basis.
- 4.3 Recycling is to be collected only from the designated 240L cart.
- 4.4 Recycling is to be taken to a designated approved facility unless otherwise approved by the FVRD.

### **5.0 Residential Organic Collection**

- 5.1 Organic Waste Collection to curbside addresses included in Schedule E.
- 5.2 Organics Waste Collection is to be provided on a weekly basis
- 5.3 Organics is to be collected only from the designated 240L cart.
- 5.4 Yard waste is to be considered “organic waste” and accepted in carts.

### **6.0 Supply and Management of Collection Carts/Containers**

- 6.1 The contractor will administer Carts for Garbage, Recycling and Organics/Yard Waste as follows:
  - (a) The contractor shall supply three (3) 240L Bear-resistant Carts for Organics, Recycling and Garbage for residences.
  - (b) All carts supplied by the contractor must be new and unused. Carts shall conform to the best practices known to the industry in design, quality and workmanship

## Schedule A – Services

- (c) All Carts must comply with the American National Standards Institute (ANSI) specifications for two-wheeled Carts as per ANSI Z245.60-2008 Waste Containers – Compatibility Dimensions and ANSI Z245.30-2008 Waste Containers – Safety Requirements
- (d) Carts must be recyclable and manufactured from High Density Polyethylene (HDPE) or Medium Density Polyethylene (MDPE) plastic resin using injection moulding or rotational moulding processes, and the Cart body must be a single piece unibody design.
- (e) The FVRD may choose one colour for all Cart bodies (black) and choose colours for the Cart lids which will differentiate the three streams (Garbage, Organics, and Recycling).
- (f) The body of each Cart must be uniform in appearance and be free of foreign substances, holes, cracks, webs and other superficial and structural defects that could adversely affect the appearance or performance of the Cart.
- (g) The interior of each Cart must be free of crevices or recesses where material could become trapped when the Cart is being emptied by automated Cart lifting equipment.
- (h) The Cart lids must be designed to be easily removable to substitute a different colour lid or to replace a damaged lid.
- (i) The Cart lids must have at least one external handle or otherwise be designed to allow a customer to open the lid without touching the interior of the lid
- (j) The wheels for the Carts must be no less than 250 millimetres (10 inches) in diameter. The wheels may be made of plastic, rubber or other materials or combinations of materials, as approved by the FVRD.
- (k) Wheel and axle assemblies must be easily removable to repair or replace damaged wheels or axles
- (l) In addition to the permanent markings required by ANSI Z245.30-2008, the contractor must also include specific permanent markings, such as the Fraser Valley FVRD Logo and alphanumeric serial numbers, to be hot stamped into the Carts. The FVRD will work with the Contractor to determine the final wording and arrangement of all markings and artwork.

## Schedule A – Services

- (m) The carts must not have any permanent markings that are not expressly approved by the FVRD. This includes Contractor branding.
- (n) The Contractor must install a unique integrated non-proprietary passive RFID (radio frequency identification) tag into each Cart. RFID tags must comply with the current Canadian telecommunications regulations and the RFID tag values must be written and locked at the time of Cart production. RFID tags must contain specific information, including the Cart's serial number, date of manufacture and other relevant information intended to assist in the management of the asset.
- (o) The RFID tags must be installed in the Carts, so the tags have no exposure to outside elements, are not visible to Customers and are tamper-resistant. The Contractor must not place the RFID tags within the refuse area of the Carts or use adhesive RFID tags. Each RFID tag must be tested at the manufacturing facility to ensure that it is working properly.
- (p) RFID tags must be compatible with the truck technology systems used by collection vehicles.
- (q) The Contractor shall furnish all labour, equipment and materials associated with responding to reported missed addresses for Cart deliveries within two (2) business days. Reported missed addresses include:
  - i. addresses missed from the FVRD's delivery list;
  - ii. any addresses missed due to Contractor delivery error; and
  - iii. any addresses reported by Customers as being missed.
- (r) The Contractor will order Carts and have them delivered to the Contractor's storage facility, or at another location as mutually agreed to by both parties, to assemble, store and inventory at the Contractor's sole cost
- (s) The Contractor is to maintain adequate cart inventory to ensure that replacement of broken/ lost or damaged carts is achieved in a reasonable timeframe or as otherwise stated.
- (t) The Contractor will manage Cart Inventory and re-order from their supplies as needed, so as always to have the appropriate number of Carts to perform the Services.

## Schedule A – Services

- (u) Prior to delivering the assembled Carts, the Contractor shall affix educational stickers identifying acceptable and non-acceptable materials.
- (v) The Contractor will deliver carts to each address included in the address list provided by the FVRD as per the procedure described in the Contractor's Proposal and indicated below, to ensure Cart delivery at least fourteen (14) days prior to the implementation Date;
  - i. The contractor shall deliver one of each garbage, recycling, and organic waste cart to each address listed.
  - ii. Each Cart shall be spaced approximately one (1) meter apart upon delivery, in an appropriate location as outlined in "Curbside Collection Service, Section 2.4"
  - iii. All cart deliveries must be made between of 8:00 am and 5:00 pm.
  - iv. Educational Package must be attached to at minimum one (1) bin/ address at time of delivery.
  - v. Carts may be delivered on a seven (7) day-per-week schedule as approved by the FVRD;
  - vi. For all deliveries, the contractor will be responsible for providing the FVRD with an inventory listing all the carts delivered to the addresses supplied by the FVRD. The Cart inventory information that the FVRD requires from the contractor will include, but is not limited to:
    - Cart Serial Number.
    - RFID tag number;
    - Residential address; and
    - Date of delivery
- (w) The contractor shall furnish all labour, equipment, and materials associated with responding to reported missed addresses for Cart deliveries within two (2) business days. Reported missed addresses include:
  - i.) Addresses missed from the FVRD's delivery list
  - ii.) Any addresses missed due to Contractor delivery error
  - iii.) Any addresses reported by customers as being missed
- (x) New Carts will have a five (5) year unconditional and non-prorated warranty. The warranty shall cover all costs associated with the replacement of any defective Carts or parts. Carts needing replacement due to warranty-related issues shall be replaced at no cost to the resident or the FVRD.

### 7.0 Contractor's Vehicles

7.1 The Contractor shall use vehicles and equipment that at a minimum:

## Schedule A – Services

- (a) Conform with the Motor Vehicle Act of the Province of British Columbia.
  - (b) Meet the weight limits as set out in the Highway and Traffic Bylaw, as amended from time to time;
  - (c) are watertight and designed and maintained to prevent the discharge of leachate, paper and other materials
  - (d) are equipped with;
    - i.) automated compaction
    - ii.) backup alarms
    - iii.) fully or semi-automated collection capabilities
    - iv.) Cameras for tracking contamination rates & missed collections (optional)
- 7.2 The contractor will ensure that all vehicles used for the Work will be kept in a clean and sanitary condition and in a state of good appearance and repair. Compaction units for collected material will be washed on an as needed basis, ensuring organics and curbside recyclables remain uncontaminated from other materials. Vehicles which are deemed by the FVRD to be in poor repair, unsightly, or dangerous shall be immediately removed from the road and a satisfactory substitute arranged for by the contractor at the contractor's cost.
- 7.3 The contractor agrees that its collection vehicles will have the number of the vehicle on each side and the rear of the vehicle. The contractor's name and local business telephone shall be clearly displayed on the vehicles.
- 7.4 The contractor shall advise the FVRD in writing of any changes to the initially submitted list of vehicles to be used in the execution of the contract. Any changes to the list of vehicles shall be of an equivalent or better nature than those submitted, and this judgment is solely at the discretion of the FVRD
- 7.5 All vehicles employed by the contractor in the execution of the contract shall be subject to inspection by a FVRD employee at any time. Requests for inspection must be met within 24 hours of receiving notice.
- 7.6 The Contractor will under no circumstances comingle any waste stream with another.

## **Schedule B – General Conditions and Specifications**

### **Schedule B – General Conditions and Specifications**

All Contractors submitting proposals must be aware of the following Contractual Requirements, which may be incorporated into the formal Contract:

#### **1. Indemnity Clause**

The Contractor covenants to save harmless and effectually indemnify the FVRD against:

- i.) All actions and proceedings, costs, damages, expenses, claims and demands whatsoever and by whomsoever brought by reason of the performance of the said Work;
- ii.) All expenses and costs which may be incurred by reason of the execution of the said Works resulting in damage to any property owned in whole or in part by the FVRD or which the FVRD by duty or custom is obliged, directly or indirectly, in any way or to any degree, to construct, repair or maintain, and
- iii.) All expenses and costs which may be incurred by reason of liens for nonpayment of labour or materials, Workers Compensation assessment, Unemployment Insurance, Federal or Provincial Tax, and for checkoff; and all actions and proceedings, costs, damages, expenses, claims and demands arising from the contractor's trespass or damage to private property or properties not owned by the FVRD.

#### **2. Public Liability, Property Damage and Fire Insurance**

Prior to the commencement of any Work hereunder, the contractor shall obtain and maintain or to be obtained and maintained in force during the term of this agreement, with an insurance acceptable to and approved in writing by the Chief Financial Officer of the FVRD, the following insurance with limits not less than those shown in respective items following:

- i.) Comprehensive Public Liability Insurance and Property Damage Insurance providing coverage up to \$5,000,000 inclusive against liability for bodily injury or death and/or damage to property on an all risk occurrence basis;
- ii.) Motor Vehicle Insurance for public liability and property damage providing coverage up to \$2,000,000 inclusive on owned, non-owned or hired vehicles. and
- iii.) Complete Operations coverage on an all risk occurrence basis up to \$5,000,000 inclusive against liability for bodily injury, death and/or damage to property of others arising out of the existence of any condition in the work.

In all policies of insurance providing coverage called for by this clause (except motor vehicle insurance), the FVRD shall be named as an additional insured, and all such insurance shall contain a provision that the insurance shall apply as though a separate policy had been issued to each named insured. In all such policies, each subcontractor engaged in the Work shall be named as an additional insured in respect of the performance of the work, and each such policy shall provide that no expiry,

## **Schedule B – General Conditions and Specifications**

cancellation or material change in the policy shall become effective until after thirty days' notice of such cancellation or change shall have been given to the FVRD by registered mail, and the Contractor shall, upon demand of the FVRD, deliver over to the FVRD all such policy or policies of insurance and the receipts for payment of premiums thereon; and should the Contractor neglect to so obtain and/or maintain in force any such insurance as aforesaid, or deliver such policy or policies and receipts to the FVRD, then it shall be lawful for the FVRD to obtain and/or maintain such insurance, and the Contractor hereby appoints the FVRD his/her true and lawful attorney to do all things necessary for this purpose. All monies expended by the FVRD for insurance premiums under the provisions of this article shall be charged to the Contractor.

Notwithstanding the provision of insurance coverage by the Fraser Valley FVRD, the Proponent hereby agrees to indemnify and save harmless the Fraser Valley FVRD, its successors, assignees and authorized representatives, and each of them from and against losses, claims, damages, actions, and causes of action (collectively referred to as "claims") that the Fraser Valley FVRD may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, that arise out of errors, omissions or negligent acts of the construction manager, servant(s), agent(s) or employee(s) under this agreement, excepting always that this indemnity does not apply to the extent, if any, to which the claims are caused by errors, omissions or the negligent acts of the Fraser Valley FVRD, its other consultant(s), assign(s) and authorized representative(s) or any other person.

### **3. WorkSafe BC Coverage**

The Contractor alone shall at all times be responsible for the safety of his/her employees in the Work and for the safety, adequacy, efficiency and sufficiency of his/her plant, his/her equipment and his/her method of executing the Work of this Contract. The Contractor agrees that he/she shall at his/her own expense procure and carry or cause to be procured and carried and paid for, full WorkSafe BC coverage for himself/herself and all workers, employees, servants and others engaged in or upon any work or service which is the subject of this contract. The Contractor agrees that the FVRD has the unfettered right to set off the amount of the unpaid premiums and assessments for such WorkSafe BC coverage against any monies owing by the FVRD to the Contractor. The FVRD shall have the right to withhold payment under this contract until the WorkSafe BC premiums, assessments or penalties in respect of work done or service performed in fulfilling this contract had been paid in full.

The Contractor agrees that he/she is the Principal Contractor for the purposes of the WorkSafe BC Industrial Health and Safety Regulations for the Province of British Columbia. The Contractor shall have a safety program acceptable to WorkSafe BC and shall ensure that all WorkSafe BC safety rules and regulations are observed during performance of this contract, not only by the Contractor but by all subcontractors, workers, material persons and others engaged in the performance of this contract. The Contractor shall be responsible for coordination of safety and health under the WorkSafe BC Occupational Health and Safety Regulation.

The Contractor shall provide the FVRD with the Contractor's WorkSafe BC registration number and a letter from WorkSafe BC confirming that the Contractor is registered in good standing with WorkSafe BC and that all assessments have been paid to the date thereof prior to the FVRD having any obligation to pay monies under this Contract.

The Contractor shall indemnify the FVRD and hold harmless the FVRD from all manner of claims, demands, costs, losses, penalties and proceedings arising out of or in any way related to unpaid WorkSafe BC assessments owing from any person or corporation engaged in the performance of this

## **Schedule B – General Conditions and Specifications**

contract or arising out of or in any way related to the failure to observe safety rules, regulations and practices of WorkSafe BC, including penalties levied by WorkSafe BC.

### **4. Local Government Bylaws**

The contractor shall comply with all applicable regulations and bylaws of the FVRD.

### **5. Law Applicable**

This contract shall be construed under and according to the laws of the Province of British Columbia, Canada.

### **6. Permits, Fees, Licenses, Laws, Notices, etc.**

The Contractor shall apply for and pay for all necessary permits or licenses required for execution of the Contract. The Contractor shall give all necessary notices and pay all fees required by law and comply with all laws, ordinances, bylaws, rules and regulations relating to the Work and the preservation of the public health and safety, and public and private property.

### **7. Execution and Completion of Contract**

The Contractor shall at his/her own expense, unless it is expressly stipulated to the contrary, provide, supply, observe, perform and do everything which in the opinion of the FVRD may be required for the execution and completion of this Contract.

### **8. Work Performance**

The whole of the Work and the manner of performing the same shall be done to the entire satisfaction and approval of the FVRD, and he/she shall be the sole judge of the Work in respect to quality and his/her decision with regard to Work and materials and as to the meaning and intention of this Contract and any part or parts thereof shall be final and binding upon this Contractor.

### **9. Changes in the Work**

The FVRD, without invalidating the Contract, may make changes by altering, adding to or deducting from the work. The Contractor shall proceed with the Work as changed, and the Work shall be executed under the provisions of the Contract. The Contractor shall not make any alteration or variation in, or addition to, or deviation or omission from the terms of this Contract unless he/she shall first have received the written consent of the FVRD, and no claims for additional compensation shall be valid unless the change was so ordered.

### **10. Failure of the FVRD to Take Action not a Waiver of its Rights**

No action or want of action on the part of the FVRD at any time to exercise any rights or remedies conferred upon it under this Contract shall be deemed to be a waiver on the part of the FVRD or any of its said rights.

### **11. Oral Agreements**

No oral instruction, objection, claim or notice by any party to the other shall change or modify any of the terms or obligations contained in any of the Contract Documents and none of the provisions of the Contract Documents shall be held to be waived or modified by reason of any act whatsoever, other than by an agreed waiver or modification thereof in writing.



## **Schedule B – General Conditions and Specifications**

### **12. Service of Notices**

Any notice, order, direction, request or other communication given by the FVRD to the Contractor under this Contract shall be deemed to be well and sufficiently given to the Contractor if the same be left at the office used by the Contractor, or be delivered to any of his/her officers, clerks, or servants, or be mailed in any post office addressed to the Contractor at the address mentioned in this Contract or at the contractor's last known place of business. No responsibility will be accepted for oral instructions.

### **13. Extra Work**

Extra work means the furnishing of materials and/or equipment and/or equipment and/or doing of work not directly or by implication called for by the Contract. If the FVRD requires extra work, it may do it itself or by the employment of others, or it may direct the Contractor in writing to do the extra work and keep accurate records, in a manner approved by the FVRD of all actual necessary expense pertaining thereto and make such records available to the FVRD for inspection at all times, in which event the extra work shall be paid for on the basis of the actual necessary expense to the Contractor of doing the extra work, plus an allowance of fifth-teen 15 percent of the said necessary expense to cover the Contractor's overhead, general superintendence, profits and any other expense, and no other payment whatsoever shall be made on this account.

For the purpose of this clause, "actual necessary expense" shall mean the sum of the following items: the actual necessary cost to the Contractor of material required to perform the extra work delivered to the site plus the amount of any applicable taxes; and the actual necessary cost to the Contractor of labour required to perform the extra work; this shall include payment made by the Contractor on behalf of the labour employed performing the extra work under the "Workers Compensation Act" and every other out-of- pocket cost directly attributable to the cost of labour on the extra work; and the direct actual out-of-pocket cost of necessary supervision; this shall apply only to direct supervision employed full-time supervising the extra work; and an allowance for the necessary hourly use of that portion of the Contractor's plant and equipment required solely in the performance of extra work; the payment of such allowance shall be at the rates agreed on in writing by the FVRD; and the actual necessary out-of-pocket cost to the Contractor of all fuel and lubricating oil used on the extra work; and the actual out-of- pocket cost to the Contractor of any professional advice if authorized in writing by the FVRD; and any other out-of-pocket costs to the Contractor if authorized in writing by the FVRD, and nothing else.

### **14. Other Work**

The FVRD, its servants and agents shall be at liberty to enter upon the site of the Work with its workers and materials to do work not comprised in this Contract, and the Contractor shall afford any such workers all reasonable facilities to the satisfaction of the FVRD.

### **15. Assignment**

This Contract shall not be assigned, nor shall the said Work or any part thereof be subcontracted without the written consent of the FVRD to every such assignment or subcontract.

### **16. Subcontractors**

The Contractor shall be held as fully responsible to the FVRD for the acts and omissions of his/her subcontractors and of persons directly or indirectly employed by him/her, as for the acts and

## **Schedule B – General Conditions and Specifications**

omissions of persons directly employed by him/her. The Contractor agrees to bind every subcontractor by the Conditions, Specifications and Drawings applicable to his/her Work. The Contractor shall provide a list of the subcontractors who will be employed by him/her and no changes or additions to this list shall be made without the written approval of the FVRD.

### **17. Arbitration**

In the case of any dispute between the FVRD and the Contractor during the progress of the Work or afterwards, or after determination of breach of the Contract, as to any matter arising thereunder, either party hereto may, at his/her option give to the other notice of such dispute and demand arbitration thereof; and the parties may, with respect to the particular matters then in dispute, agree to submit the same to arbitration in accordance with the laws of the Province of British Columbia. Provided, however, that if arbitration has not been agreed upon either party may elect to have such dispute determined by a Court of competent jurisdiction.

### **18. Dismissal of Contractor**

In the event that the Contractor at any time is not complying with the provisions of this Contract to the satisfaction of the FVRD, the FVRD immediately shall become empowered hereby to notify the Contractor to discontinue services and the Contractor thereupon shall discontinue the Work called for by this Contract and the FVRD shall have the right, in its sole discretion, to enter into a Contract with some other person or persons for continuance of the Work; PROVIDED that the monies paid such person or persons for the supplying of such material and Work shall be charged to the Contractor.

### **19. Employee and Plant Safety and Adequacy**

The Contractor alone shall at all times be responsible for the safety of his/her employees in the Work and for the safety, adequacy, efficiency and sufficiency of his/her plant, his/her equipment and his/her method of executing the Work of this Contract. The Contractor agrees that he/she shall at his/her own expense procure and carry or cause to be procured and carried and paid for, full WorkSafe BC coverage for himself/herself and all workers, employees, servants and others engaged in or upon any work or service which is the subject of this contract. The Contractor agrees that the FVRD has the unfettered right to set off the amount of the unpaid premiums and assessments for such WorkSafe BC coverage against any monies owing by the FVRD to the Contractor. The FVRD shall have the right to withhold payment under this contract until the WorkSafe BC premiums, assessments or penalties in respect of work done or service performed in fulfilling this contract had been paid in full.

The Contractor agrees that he/she is the Principal Contractor for the purposes of the WorkSafe BC Industrial Health and Safety Regulations for the Province of British Columbia. The Contractor shall have a safety program acceptable to WorkSafe BC and shall ensure that all WorkSafe BC safety rules and regulations are observed during performance of this contract, not only by the Contractor but by all subcontractors, workers, material persons and others engaged in the performance of this contract. The Contractor shall be responsible for coordination of safety and health under the WorkSafe BC Occupational Health and Safety Regulation.

The Contractor shall provide the FVRD with the Contractor's WorkSafe BC registration number and a letter from WorkSafe BC confirming that the Contractor is registered in good standing with WorkSafe BC and that all assessments have been paid to the date thereof prior to the FVRD having any obligation to pay monies under this Contract.

## **Schedule B – General Conditions and Specifications**

The Contractor shall indemnify the FVRD and hold harmless the FVRD from all manner of claims, demands, costs, losses, penalties and proceedings arising out of or in any way related to unpaid WorkSafe BC assessments owing from any person or corporation engaged in the performance of this contract or arising out of or in any way related to the failure to observe safety rules, regulations and practices of WorkSafe BC, including penalties levied by WorkSafe BC.

### **20. Payment of Accounts by Contractor**

The Contractor shall pay any and all accounts for labour, services and materials used by him/her during the fulfillment of this Contract as and when such accounts become due and payable and shall furnish the FVRD with proof of payment of such accounts in such form and as often as the FVRD may require. Should payment of such accounts not be made when and as the same become due the FVRD shall be at liberty to pay the same and all monies so paid by the FVRD shall be charged to the Contractor.

### **21. Monies Charged to the Contractor**

Everything charged to the Contractor under the terms of this Contract shall be paid by the Contractor or the FVRD on demand. Payments made by or expenses charged to the FVRD under the terms of this Contract may be deducted by the FVRD from any monies due or to become due to the Contractor. In the event that the amount is greater than that owing to the Contractor, the FVRD may then demand payment of the difference, and the Contractor shall forthwith pay such difference or the FVRD may recover the amount owing from the Contractor's surety or sureties.

### **22. FVRD's Right to Remedy or Execute the Works**

Should the Contractor fail to execute the Work to the Satisfaction of the FVRD and fail to remedy the situation or execute any part of parts of the Works as requested by the FVRD, the FVRD shall thereupon become empowered to do the Work itself or to employ such person or persons to remedy or execute the Work provided that the entire expense of the remedy or execution shall be charged to the Contractor; PROVIDED that the remedy or execution shall in no way affect the Contractor's duties and liabilities hereunder nor in any way relieve him/her from the performance and fulfillment of any or all of his/her covenants, undertakings, obligations and duties under this Contract. All such remedy or re-execution of the Work shall be carried out and completed in accordance with the plans, specifications and standards of the Contract Documents and to the satisfaction of the FVRD. The provision of this clause shall remain in full force and effect during the entire term of the Contract.

### **23. Performance Deductions**

The FVRD may adjust the Monthly Payment or any other payment which it is required to make to the Contractor under this Agreement by deducting the following sums for the following reasons. It is acknowledged that the FVRD's remedies under this Agreement are cumulative. Each truck on a route is a separate incident. Each resident may be a separate incident. The FVRD will provide written notice of the associated performance deduction, and the value will be deducted from the next scheduled payment to the Contractor. If service level infractions occur repeatedly without improvement, the Contractor may be required to submit a non-conformance remediation plan outlining the steps taken to ensure that future service returns to a level acceptable to the FVRD. Failure to rectify a repeating infraction to the FVRDs standard may be considered a breach of the Agreement and could result in the FVRD drawing upon the performance surety; removing any portion of the Services from the Agreement for the balance of the Term, in which event the Contractor will remain responsible for the

## Schedule B – General Conditions and Specifications

performance of the remaining Services; giving written notice to the Contractor to terminate the whole or any part of this Agreement. Performance Deductions are included below;

	Reason for Deduction		Deduction
1	Failure to collect a missed collection (weather-related cancellations are exempt)		\$100.00 per container
2	Failure to make collections between designated operating hours (8:00 am-5:00 pm)		\$250.00 per incident
3	Failure to maintain required office hours.		\$250.00 per incident.
4	Failure to notify the FVRD within thirty (30) minutes of problems resulting in a service interruption, even after hours.		\$500.00 per incident
5	Failure to provide documentation if material has been rejected or not collected.		\$100.00
6	Failure to provide and maintain vehicle identification numbers, company name and phone number on each side of all vehicles used in the performance of the Agreement.		\$250.00 per incident
7	Failure to return Phone calls or emails within a reasonable time frame (as defined in section 34, "complaints; inquiries").		\$100.00 per incident
8	Failure to replace Containers within two (2) business days after requested.		\$250.00 per incident
9	Failure to place containers back in their original location or collect spillage.		\$500.00 per incident
10	Failure to notify the FVRD of a Weather-related service cancellation by 10:00 am on the day of.		\$500.00
11	Delivery of Recyclables or Organics to unauthorized facilities or facilities other than those specified by the FVRD without the FVRD's prior approval.		First Incident; \$1,000.00 Second Incident; \$5,000.00 Additional Incidents; \$10,000.00
12	Submitting false data, information or reports to the FVRD		First Incident \$5,000.00 Additional Incidents \$10,000.00
13	Failure to maintain separate Waste Collection Streams		First Incident; \$1,000.00 Second Incident; \$5,000.00 Additional Incidents; \$10,000.00

## **Schedule B – General Conditions and Specifications**

### **24. Hours of Work**

Unless otherwise specified, the normal hours of Work shall be between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. No Work shall be done at other times or on public holidays except with the permission of the FVRD.

### **25. Materials and Workmanship Supplied by Contractor**

The whole of the Work shall be done in a substantial and workmanlike manner with materials, articles and workmanship of the best quality and description and as required by and in strict conformity with this Contract. Unless otherwise specified all materials shall be new or in "good as new" condition.

### **26. Ownership**

The Contractor agrees to grant the FVRD unrestricted license for the use of all technical information and intellectual property submitted to the FVRD in relation to the services and that this license includes the right to adapt, use and modify all such technical information and intellectual property.

The Contractor must, upon completion of the services, or if all or part of the services under the Agreement are terminated, immediately deliver to the FVRD all service-related documents in the Contractor's possession or under its control.

### **27. Client Materials**

The Contractor requires that the FVRD agree that they have the license to use any assets provided to us (e.g. photographs for us to use within the design) and have the right to grant the Contractor the license to use the same.

### **28. Qualifications of Contractor's Employees**

The Contractor shall not employ any person who, in the opinion of the FVRD, is unfit or not skilled in the Work assigned to him/her. The Contractor shall at all times in connection with the execution of the Work, keep and employ a competent general superintendent capable of speaking, reading and writing the English language, and any explanations, orders, instructions, directions and requests given by the FVRD to such superintendent shall be held to have been given to the Contractor.

### **29. Loss of and Damage to Materials**

The Contractor shall bear the risk of loss or damage from whatsoever cause to all materials supplied, such as residential garbage containers. The Contractor shall immediately, at his/her own expense, restore the damaged, destroyed or lost materials. All such restoration or replacement of the materials damaged, destroyed or lost, shall be carried out and completed in accordance with the plans, specifications and standards of this Agreement and to the satisfaction of the FVRD.

### **30. Work Stoppages Due to Labour Disputes**

In the event that the Contractor experiences a labour dispute with his/her employees, and a work stoppage follows, the FVRD shall not be responsible for paying for any services which are not fully delivered. At the conclusion of the work stoppage, the Contractor shall be responsible for collecting all the backlogged materials.

## **Schedule B – General Conditions and Specifications**

### **31. Term of Contract**

The term of this Contract shall be for a period of five (5) years commencing the 1<sup>st</sup> day of January 2026 and expiring at the end of the working day on December 31st, 2031.

### **32. Contractor's Office**

**Mailing Address and Contacts** The Contractor shall, during the continuance of the Work, maintain an office equipped with a telephone and fax machine, both with either a local or toll free number, and shall have his/her representative in this office at all times between 8:00 a.m. and 5:00 p.m. (except for: Saturdays, Sundays and statutory holidays on which residential garbage, recycling and yard waste material are not collected). Before commencement of the work, the Contractor shall provide the FVRD with a list of at least two (2) persons who shall have authority to act on his/her behalf in times of urgency. At least one (1) on the list shall be available at all times beyond normal working hours.

### **33. Inspection of Work**

Periodic inspections of the Contractor's Work will be made by the FVRD to verify that the service supplied by the Contractor is adequate in all respects. If deviation from the Contract specifications exists, the Contractor will be notified either verbally or in writing by the FVRD. Upon notification the Contractor must proceed without delay to institute corrective measures. Such periodic inspection shall not relieve the Contractor in any way from making his/her own inspection to ensure that the Work is being performed under the Contract terms.

### **34. Complaints and Inquiries (telephone number, log)**

The Contractor shall respond to complaints with dispatch and courtesy. The contractor is required to respond to complaints in a "reasonable time frame," defined as within twenty-four (24) hours of receiving a complaint, excluding holidays. He/she shall inquire fully into the nature and extent of the complaint and attempt to satisfy the problem within the obligations imposed upon him/her under the Contract and in the spirit of good public relations. The Contractor shall maintain a complete "Complaint Log", which shall include the time and date of the call, the address of the calling party, the nature of all complaints and inquiries received, and the action taken to rectify the matters in question. The log shall be available for inspection at any time during regular office hours, by the FVRD. Complaints that cannot be resolved within 24 hours shall be referred to the FVRD. The FVRD reserves the right, in the event that complaints are not satisfactorily corrected by the Contractor within 24 hours, to take such actions deemed necessary and charge the complete cost thereof, plus applicable overheads, to the Contractor. Where a customer is in breach of the terms of the applicable bylaw and the Contractor refuses to provide collection service, the Contractor shall appropriately label the bag as described herein and report immediately such infraction to their dispatcher, such that a record of the breach can be logged and forwarded to the FVRD.

### **35. Holidays**

The Contractor shall not be required to provide collection services on the statutory holidays of Christmas (December 25<sup>th</sup>) and New Years (January 1<sup>st</sup>). In the event that the collection schedule aligns with either of the abovementioned dates, the service is to be rescheduled to the following business day. The Contractor is responsible for notifying and confirming the service schedule adjustment with the FVRD.

## **Schedule B – General Conditions and Specifications**

### **36. Appearance and Conduct**

All personnel engaged in the collection of residential garbage, recycling and yard waste materials shall conduct themselves in a courteous and polite manner and shall dress and groom themselves in a standard acceptable to the FVRD. The FVRD may order that the Contractor take disciplinary action against any employee directly involved in the customer contact or collection process for one (1) or more of the following offenses, and the Contractor shall comply with such request as promptly as possible: intoxication; the use of foul, profane, vulgar or obscene language; solicitation of gratuities or additional fees from the public for service performed under this Contract; the wanton or malicious damage or destruction of containers and/or residential garbage, recycling or yard waste material receptacles; the malicious scattering or spilling of residential garbage, recycling or yard waste materials; any other willful or reckless action in disregard of safety or sanitary requirements; and any action which may constitute a public nuisance or disorderly conduct.

### **37. Spilled Residential Garbage, Recycling, Yard Waste or Organic Material**

The Contractor shall immediately clean up any residential garbage, recycling, yard waste or organic material spilled or scattered in the process of collection. Where, in the opinion of the FVRD, the spilled material constitutes a nuisance or a hazard the FVRD may have it cleaned up and the cost of any such cleanup shall be deducted from monies owing to the Contractor on the next monthly invoice.

### **38. Collection Cancellation Due to Poor Weather Conditions**

The Contractor is required to monitor weather conditions and adequately prepare for poor weather conditions. The contractor shall equip all collection vehicles with sufficient tire chains to be used as weather conditions warrant. If the Contractor chooses to cancel scheduled service due to safety concerns related to adverse weather conditions, the FVRD must by no later than 10am. The contractor agrees that upon notification, the collection service will not resume that day, no matter the weather conditions. The contractor will collect the missed Stream (Garbage or Recycling) the following week at no extra cost to the FVRD. Extraordinary efforts that may result in additional costs to maintain service during Poor weather conditions are subject to the discretion and approval of the FVRD.

### **39. Staff Training**

All staff employed by the Contractor for any duties associated with this Contract including but not limited to: driver/operators, swamper, dispatchers, and customer service operators shall be adequately trained by the Contractor to be familiar with the following items: pickup start times and current route collection day, materials accepted in each of the three (3) waste streams (residential garbage, recycling, organics material), materials not accepted in each of the three (3) waste streams (residential garbage, recycling and organic material), procedure for missed collections, procedure for collection refusals, the complaint log kept by the Contractor, cost and availability of over-limit residential garbage stickers.

### **40. Schedule of Routes and Times**

The Contractor shall establish a schedule of routes and times for collecting residential garbage, recycling, and organic material from applicable units within the Service Area. The Contractor's schedule of routes and times shall be subject to the approval of the FVRD. For the convenience of residents, changes to the routes will only be permitted by the FVRD if an acceptable amount, as

## **Schedule B – General Conditions and Specifications**

judged by the FVRD, of public education has been provided to affected customers by the Contractor at their cost. The Collection service for residential garbage, recycling and organic material shall be on the same servicing day, and residential garbage, recycling, and organic material should be collected at close to the same time from one (1) service day to the next.

### **41. Collection Schedule**

The contractor will provide weekly collection of Organic Waste and Bi-weekly collection of Garbage and Recycling. Collection day is to be Thursdays between 8:00 am and 5:00 PM unless otherwise agreed upon by the FVRD and Contractor. Should the collection day change, the Contractor shall be responsible, initially and annually thereafter, to inform the occupants of each applicable residential unit within the Service Area of the days on which collection service for residential garbage, recycling, and organic material shall be provided for them. Other pertinent information shall be included to the satisfaction of the FVRD .

### **42. Collection Statistics and Reports**

The Contractor shall maintain statistics on the aggregate weight of residential garbage, recycling, and organic materials taken to their respective processing areas. Statistics shall be itemized separately for residential garbage, recycling, and organic material. The Contractor shall submit, along with his/her monthly invoice, a report containing a summary of the above-noted statistics for the entire month of collection. The form of the monthly report shall be subject to approval by the FVRD.

### **43. Monitoring and Limit Enforcement**

The Contractor shall monitor the contents of the collected recycling and organic material to ensure that contaminants are not included. Containers which visibly contain materials not included in the definition of recycling and organic material or which visibly contain acceptable materials which have not been prepared in accordance with the FVRD's instructions to residents shall not be collected unless the FVRD allows some leniency. It is anticipated that the current practice of allowing very small amounts of contaminants, in order not to discourage customers from participating in the recycling or yard waste programs, will be continued. The Contractor must reject any packaged material contaminated to exceed 5%. The Contractor shall supply "Refusal Stickers" to be placed on all materials left at the curb. The refusal sticker shall be a bright colour, water-resistant, and easily readable. It shall contain the Contractor's telephone number, date, time, and truck number, and clearly indicate the reason the material was left at the curb for the customer's education. The Contractor shall record the customer's address, reason, date and time of any collection refusals and submit immediately to the FVRD.

### **44. Additional Cart Requests, Replacements and Repair.**

The FVRD will approve replacement requests and take payment from residents. Approved requests will be forwarded from the FVRD to the contractor. Upon receipt of a replacement request, the contractor will deliver a new cart to the provided address within two (2) business days. Replacement Carts are to be provided solely upon request and approval of the FVRD. The fee will be listed separately on the monthly invoice. For all replacement deliveries, the contractor will be responsible for providing the FVRD with an updated inventory listing that includes the cart(s) delivered to the address(es). The Cart inventory information that the FVRD requires from the contractor will include, but is not limited to:

- a) Cart Serial Number;



## **Schedule B – General Conditions and Specifications**

- b) RFID tag Number;
- c) Residential address; and
- d) Date of delivery

The Contractor is responsible for providing a warranty for the carts provided. As such, carts with warrantied damage will be repaired, cleaned, and stored for future use. The cart delivered shall be at no cost to the FVRD or the resident. If a cart is deemed to be damaged beyond what is described in the warranty and cannot be repaired, the contractor must notify the FVRD with sufficient detail of the damage. Upon determination that the damage exceeds warranty, the cart supplied to the resident will be charged to the FVRD at the agreed-upon rate for Replacement Carts.

### **45. Monthly Invoicing**

Throughout the Contract, payment for the collection, delivery, and disposal of residential garbage, recycling, and organic waste, as specified in this Agreement, shall be made on a monthly basis. Additionally, payment for any of the services covered by the provisional rates and required by the FVRD shall also be made monthly.

Invoicing to individual residential collection customers shall be done by the FVRD. The Contractor shall submit to the FVRD an invoice for payment, along with all applicable weighbridge (scale house) receipts for each separate stream of waste material (residential garbage, recycling, and yard waste), including cart replacements as an additional line item. The FVRD will approve and take payment for all cart replacements from residential collection customers and forward the request to the contractor for delivery and subsequent invoicing.

### **46. Changed Destination for Materials**

If the FVRD requests that the Contractor take any of the three (3) collected materials (residential garbage, recycling and organics) to a destination other than those identified in this Contract the cost difference for this, as measured both ways from the appropriate facility, will be credited to the FVRD if closer and invoiced to the FVRD if further away. A cost per kilometre should be included in the RFP package.

## **Schedule C – Technical Submission**

## **Schedule C – Technical Submission**

### **1.0 Experience and Capability**

This section should provide an overview of the Proponent's organization and details of what the Proponent can offer the FVRD regarding the work required for the Curbside Collection Services Contract. Specific information to be provided includes the following:

#### **1.1 Organizational Structure**

Describe the Proponent's organizational structure, including the relationships between all functions in the organization, including reporting requirements and proposed interfaces with the FVRD. The organizational structure must address the following functions and responsibilities:

- Contract Management
- Collection operations, including all key personnel (e.g. Managers, supervisors) and alternates
- Customer Service
- Quality assurance/ Control
- Health and Safety
- Communications

The proponent shall identify the personnel responsible for each of the above functions.

Provide a description of the Work to be performed by the Proponent's own resources, and work proposed to be performed by the subcontracted organizations. In all cases, any subcontracted organizations must be identified, and their relationships with the Proponent's organization must be described.

#### **1.2 Operational Experience**

Describe the Proponent's experience delivering services of similar scope. Include a brief description of each contract, the client, and key personnel involved. Specifically, the municipal or other service type should be provided, along with three (3) references based on relevant contracts.

For contracts of similar scope, please include the following information:

- Curbside Collection of Garbage, Recycling and Organics/Yard Waste (specify methodology & indicate whether all streams were collected);
- Supply, delivery and management of carts for residential collection;

Please include additional information as follows;

- Duration of contract
- Number of units served
- Problems in establishing and providing service, including experience performing collections during inclement weather, servicing access-limited areas and servicing rural areas.
- Actions taken to resolve problems
- Experience implementing changes
- Experience in providing customer service

## **Schedule C – Technical Submission**

- Evidence of customer and jurisdiction satisfaction; and ,

### **1.3 Proponents Manager**

Identify the Proponent's manager responsible for performing the duties and obligations as defined in the Agreement. Describe the Managers authority to represent the Proponent and the Managers responsibility in discharging the obligations of the Agreement.

### **1.4 Viability**

Describe cost control mechanisms in place, or proposed, to ensure the stipulated collection fees will be viable for the duration of the Agreement (refer to the General Terms and Conditions in Schedule B for details regarding disposal fees and inflationary adjustments).

### **1.5 Health and Safety Management**

Describe and demonstrate the Proponent's health and safety track record. Describe any health and safety files, cases, claims, litigation etc. within the past 5 years involving any employee, Contractor, subcontractor, company, partner, holding company, or subsidiary in this venture, or any corporate officer arising out o performance of a solid waste or recycling collection contract

## **2.0 Implementation Schedule**

Provide a proposed implementation Schedule that specifies the following:

- The earliest Services Start date for Curbside Collection
- Timelines for implementation milestones, including but not limited to:
  - Vehicle procurement and delivery
  - Cart procurement and delivery
  - Mock Collection
- Collaboration with the FVRD to Create Educational Material and a Community Outreach Strategy.

## **3.0 Quality Assurance/ Quality Control Plan**

### **3.1 Collection Staff Training**

List the minimum training and experience requirements for collection personnel. The Contractor will provide only personnel who have the training, experience and capabilities to perform the Work.

### **3.2 Procedures Enforcement**

Providing excellent customer service through all aspects of the Work is essential, including cart deliveries, collection services and responding to residents' inquiries and complaints. The agreement specifications also place emphasis on how material is collected, including closing lids and placing containers in a neat and orderly manner after they are emptied

- Please describe the training, encouragement, monitoring and corrective measures proposed for collection personnel to ensure that containers are not abused and are replaced properly
- Discuss the installation and use of digital cameras so that, upon a specific request, personnel can provide records of collection at a particular location
- Discuss the installation and use of individual vehicle GPS systems to ensure safety and collection coverage.

## **Schedule C – Technical Submission**

- Provide any other measures that will be implemented to resolve issues and improve service levels throughout the contract.

### **3.3 Spill response plan**

Describe the procedures the Proponent will take after a spill. The plan should include at minimum:

- Provision of spill kits
- Training on deploying spill kits
- Communications with the FVRD and affected residents
- Procedures for securing the site and vehicle and maintaining public safety
- Procedures for minimizing environmental harm
- Procedures for pre and post communications with cleanup contractors
- Wrap up and Reporting

### **3.4 Operations Facilities Plan**

Describe the facilities where the Proponent proposes to site and maintain its vehicles, store carts, and perform any other functions to support the Services. Provide copies of any permits that these facilities require from regulatory agencies.

### **3.5 Communication Plan**

The proposed communication plan must address the following issues that include communication with the FVRD, customers, and crews.

- Describe the plan for communicating with FVRD staff to keep them adequately informed of implementation progress, problems, attempts to solve problems, to elicit FVRD staff assistance in solving service-related problems and to document customer complaints.
- Describe the procedures that would be used for customer communication and the information that would be provided in addressing customer problems, such as the contamination or non-compliant containers at a particular residence. Describe the direct phone and email service that will handle customer complaints and inquiries.

## **4.0 Collection Carts**

The measures that will be put in place to ensure that the Collection carts supplied under the agreement meet the required specifications. The proponent shall thoroughly describe the following:

- Make, model, and any features of the specific carts proposed to be used
- Cart manufacturers' specification sheet.
- Bar codes, serial numbers, RFID chips or other proposed features to identify and track specific bins assigned to a residential property.
- Options for having the Fraser Valley FVRD logo (or other imagery/text) printed on the carts or applied as decals
- Timeline for Proponent to order carts and have them delivered to the Proponent's facility to store and inventory.

## Schedule C – Technical Submission

- Describe how the proponent will manage cart inventory and re-order from their supplier as needed to always have the appropriate number of carts to perform the services

### 5.0 Collection Vehicles

Collection vehicles must be fully or semi-automated.

Details on proposed collection vehicles should be provided in a list format, as below:

Proposed Waste Collection Vehicles								
	Type (Split, left, right, etc.)	Fuel Type	Tare Weight (kg)	Gross Vehicle Weight (kg)	Year	Make	Compaction Rate	Owned/ Leased
Dual-Stream Collection Vehicles								
1								
2								
Garbage Collection Vehicles								
1								
2								
Single-Stream Recycling Collection Vehicles								
1								
2								
Organics Collection Vehicles								
1								
2								

### 6.0 Collection Plan

Provide an overview of proposed collection procedures for Garbage, Recycling and Organic Waste to meet the requirements of Schedule A "Services"

### 7.0 Contamination Reduction

Proponents should provide a proposed contamination reduction plan to at minimum, avoid rejectable levels of contamination in recycling. The contamination reduction plan should specifically address the following;

- Identification of residences with non-compliant materials

## **Schedule C – Technical Submission**

- Proposed methods or options to reduce the amount of contaminants collected;
- Technologies for real-time tracking, monitoring and reporting;
- Informing residents of the consequences for ongoing contamination issues; and
- Engagement and enforcement protocols

### **8.0 Provisional Services**

#### **8.1 Large Item Pick-Up**

Proponents should indicate if they can perform Large Item Pick-Up Services and how they would handle the logistics of receiving requests from residents, carrying out the pick-ups, tracking the services performed, and relaying the information to the FVRD.

Additionally, provide:

- Organizations that they partner with for donation and reuse of such items.
- Ways these items can be recycled if they cannot be reused, and
- A list of criteria used to determine if the items cannot be accepted for reuse or recycling or if the item is to be disposed of as garbage.
- Cost/Pick up

#### **8.2 Other Value-Added Services**

Proponents are encouraged to outline any value-added services they wish to offer for the FVRD's consideration.

## Schedule D – Form of Proposal

### Schedule D – Form of Proposal

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name and title of Representative: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Form of Business Organization

☐ Sole Proprietorship

☐ Partnership Date of Establishment \_\_\_\_\_

☐ Corporation Date of Incorporation \_\_\_\_\_ Business No. \_\_\_\_\_

We hereby offer to perform the Services required by this RFP for the stipulated price of:

Electoral Area B Curbside Garbage, Recycling and Organics Collection	
Payment for the provision of Curbside Garbage, Recycling, and Organics Collection Services as per the terms and conditions of this RFP will be made based on the items included in the table below and will remain firm for the term of the Contract:	
Year 1 (excluding G.S.T)	\$
Year 2 (excluding G.S.T)	\$
Year 3 (excluding G.S.T)	\$
Year 4 (excluding G.S.T)	\$
Year 5 (excluding G.S.T)	\$
Total Cost (excluding G.S.T)	\$
Cost/Km	\$
Throughout the duration of the Contract, the price will be modified to reflect the addition/or subtraction of addresses to the curbside collection list by the following amount:	\$
Collection Carts	
Lump Sum Fee for 240L Bear-Resistant Collection Carts Procurement and Delivery (1272 Carts inclusive of 5% initial inventory requirement):	\$
Additional Cart Replacement & Delivery Fee	\$

## Schedule D – Form of Proposal

I/We the undersigned authorized representatives of the Proponent, having received and carefully reviewed the RFP, including without limitation, the Requirement for a performance bond and the General Conditions and Specifications (if any), submit this Proposal in response the RFP.

Dated this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature of Authorized Signatory

\_\_\_\_\_  
Name & Title/Position:

\_\_\_\_\_  
Signature of Authorized Signatory

\_\_\_\_\_  
Name & Title/Position



## Schedule E – Curbside Collection Maps

### Schedule E - Curbside Address List

65005	ALBERT ST	67801	FISH CAMP RD	19211	MURPHY RD
65150	ALBERT ST	67905	FISH CAMP RD	59631	NASH RD
64944	ALBERT ST	31211	FRONT ST	65176	NICKEL MINE RD
64954	ALBERT ST	31223	FRONT ST	65128	NICKEL MINE RD
64905	ALBERT ST	31241	FRONT ST	65100	NICKEL MINE RD
58955	ANDERSON LANE	31243	FRONT ST	65103	NICKEL MINE RD
58995	ANDERSON LANE	31251	FRONT ST	65099	NICKEL MINE RD
59000	ANDERSON LANE	31161	FRONT ST	65061	NICKEL MINE RD
58980	ANDERSON LANE	31171	FRONT ST	65107	NICKEL MINE RD
59005	ANDERSON LANE	31181	FRONT ST	65128	NICKEL MINE RD
59025	ANDERSON LANE	31183	FRONT ST	65407	NORTON RD
58935	ANDERSON LANE	31191	FRONT ST	65457	NORTON RD
58995	ANDERSON LANE	31193	FRONT ST	65216	NORTON RD
26543	APOSTOLIC WAY	38081	FRONT ST	65276	NORTON RD
26563	APOSTOLIC WAY	38101	FRONT ST	68001	OTHELLO RD
26523	APOSTOLIC WAY	38111	FRONT ST	68201	OTHELLO RD
27062	BAKER RD	38171	FRONT ST	68301	OTHELLO RD
27061	BAKER RD	38191	FRONT ST	68451	OTHELLO RD
27071	BAKER RD	38241	FRONT ST	69101	OTHELLO RD
27081	BAKER RD	58541	GEORGE RD	68001	OTHELLO RD
27111	BAKER RD	58551-B	GEORGE RD	68201	OTHELLO RD
36495	BOBB RD	58545	GEORGE RD	65231	PARKLANE DR
36545	BOBB RD	58551-A	GEORGE RD	65341	PARKLANE DR
36565	BOBB RD	58550	GEORGE RD	65292	PARKLANE DR
31227	BRIDGE ST	58950	HICKS RD	65342	PARKLANE DR
31241	BRIDGE ST	36515	JAMES RD	64971	REGENT ST
31247	BRIDGE ST	36501	JOHNSON RD	26441	REYNOLDS RD
31251	BRIDGE ST	36505	JOHNSON RD	26481	REYNOLDS RD
31257	BRIDGE ST	36507	JOHNSON RD	26531	REYNOLDS RD
31261	BRIDGE ST	36509	JOHNSON RD	26541	REYNOLDS RD
31238	BRIDGE ST	36535	JOHNSON RD	26561	REYNOLDS RD
31232	BRIDGE ST	36510	KILBY RD	26581	REYNOLDS RD
31228	BRIDGE ST	36520	KILBY RD	26582	REYNOLDS RD
31222	BRIDGE ST	36540	KILBY RD	26562	REYNOLDS RD
31218	BRIDGE ST	36550	KILBY RD	26462	REYNOLDS RD
31267	BRIDGE ST	36560	KILBY RD	26461	REYNOLDS RD
31268	BRIDGE ST	58430	LAIDLAW RD	26502	REYNOLDS RD
31231	BRIDGE ST	58460	LAIDLAW RD	26521	REYNOLDS RD
25930	CHURCH ST	58411	LAIDLAW RD	26522	REYNOLDS RD
58381	DENT RD	58465	LAIDLAW RD	26542	REYNOLDS RD
58671	DENT RD	58051	LAIDLAW RD	26035	RIVER RD
58551	DENT RD	58350	LAIDLAW RD	25920	RIVER RD
58550	DENT RD	58361	LAIDLAW RD	26043	RIVER RD
27193	DOGWOOD VALLEY RD	58251	LAIDLAW RD	25952	RIVER RD

## Schedule E – Curbside Collection Maps

27173	DOGWOOD VALLEY RD	58550	LAIDLAW RD	1-26150	RIVER RD
27143	DOGWOOD VALLEY RD	58407	LAIDLAW RD	2-26150	RIVER RD
27103	DOGWOOD VALLEY RD	58530	LAIDLAW RD	3-26150	RIVER RD
26823	DOGWOOD VALLEY RD	58480	LAIDLAW RD	4-26150	RIVER RD
26833	DOGWOOD VALLEY RD	58401	LAIDLAW RD	26106	RIVER RD
26853	DOGWOOD VALLEY RD	58970	LAIDLAW RD	26300	RIVER RD
26873	DOGWOOD VALLEY RD	59020	LAIDLAW RD	8340	RUBY CREEK RD
26893	DOGWOOD VALLEY RD	58051	LAIDLAW RD	8342	RUBY CREEK RD
26903	DOGWOOD VALLEY RD	58543	LOUGHEED FRONTAGE	8343	RUBY CREEK RD
26913	DOGWOOD VALLEY RD	A-58531	LOUGHEED FRONTAGE	1-8339	RUBY CREEK RD
26933	DOGWOOD VALLEY RD	B-58531	LOUGHEED FRONTAGE	2-8339	RUBY CREEK RD
26953	DOGWOOD VALLEY RD	C-58531	LOUGHEED FRONTAGE	3-8339	RUBY CREEK RD
27533	DOGWOOD VALLEY RD	36500 B	MAIN RD	4-8339	RUBY CREEK RD
27503	DOGWOOD VALLEY RD	1-36505	MAIN RD	5-8339	RUBY CREEK RD
27473	DOGWOOD VALLEY RD	2-36505	MAIN RD	6-8339	RUBY CREEK RD
27453	DOGWOOD VALLEY RD	3-36505	MAIN RD	A-8323	RUBY CREEK RD
27403	DOGWOOD VALLEY RD	4-36505	MAIN RD	B-8323	RUBY CREEK RD
27383	DOGWOOD VALLEY RD	36519	MAIN RD	8318	RUBY CREEK RD
27343	DOGWOOD VALLEY RD	36500 A	MAIN RD	8328	RUBY CREEK RD
27313	DOGWOOD VALLEY RD	36521	MAIN RD	8338	RUBY CREEK RD
27283	DOGWOOD VALLEY RD	31244	MARY ST	36560	SKALULA CRES
27253	DOGWOOD VALLEY RD	31236	MARY ST	37440	SPUZZUM CREEK RD
27223	DOGWOOD VALLEY RD	31220	MARY ST	37840	SPUZZUM RD
31256	DOUGLAS ST	31215	MARY ST	38230	SPUZZUM RD
31246	DOUGLAS ST	31233	MARY ST	38028	SPUZZUM RD
31236	DOUGLAS ST	31235	MARY ST	58401	ST ELMO RD
31296	DOUGLAS ST	31180	MARY ST	58491	ST ELMO RD
31286	DOUGLAS ST	31160	MARY ST	58830	ST ELMO RD
31278	DOUGLAS ST	31185	MARY ST	58930	ST ELMO RD
31268	DOUGLAS ST	31225	MARY ST	58911	ST ELMO RD
31266	DOUGLAS ST	58371	MCKAY RD	58931	ST ELMO RD
31287	DOUGLAS ST	58428	MCKAY RD	59171	ST ELMO RD
31289	DOUGLAS ST	58388	MCKAY RD	59210	ST ELMO RD
31219	DOUGLAS ST	58458	MCKAY RD	59311	ST ELMO RD
31229	DOUGLAS ST	58538	MCKAY RD	59261	ST ELMO RD
31247	DOUGLAS ST	58608	MCKAY RD	59321	ST ELMO RD
31196	DOUGLAS ST	58648	MCKAY RD	58931	ST ELMO RD
31188	DOUGLAS ST	58728	MCKAY RD	58700	ST.ELMO RD
31186	DOUGLAS ST	58751	MCKAY RD	58741	ST.ELMO RD
31178	DOUGLAS ST	58431	MCKAY RD	58601	ST.ELMO RD
31176	DOUGLAS ST	58481	MCKAY RD	58731	ST.ELMO RD
31169	DOUGLAS ST	58491	MCKAY RD	58700-B	ST.ELMO RD
31239	DOUGLAS ST	58321	MCKAY RD	58581	ST.ELMO RD
65283	EMORY CREEK RD	58688	MCKAY RD	58601-A	ST.ELMO RD
65243	EMORY CREEK RD	26621	MOUNTAIN VALLEY WAY	58601-B	ST.ELMO RD
58191	FANCHER RD	26578	MOUNTAIN VALLEY WAY	58591	ST.ELMO RD
58171	FANCHER RD	26571	MOUNTAIN VALLEY WAY	58591-A	ST.ELMO RD
58121	FANCHER RD	26521	MOUNTAIN VALLEY WAY	58700-C	ST.ELMO RD
58241	FANCHER RD	26448	MOUNTAIN VALLEY WAY	58721	ST.ELMO RD
58261	FANCHER RD	26471	MOUNTAIN VALLEY WAY	58751-A	ST.ELMO RD

## Schedule E – Curbside Collection Maps

38280	FIRST ST	26251	MOUNTAIN VALLEY WAY	58761	ST.ELMO RD
38250	FIRST ST	26231	MOUNTAIN VALLEY WAY	58771	ST.ELMO RD
		26378	MOUNTAIN VALLEY WAY	58711-B	ST.ELMO RD
38370	FIRST ST	19131	MURPHY RD	58701-A	ST.ELMO RD
58701-B	ST.ELMO RD	36110	TRANS CANADA HWY		
58711-A	ST.ELMO RD	29225	TRANS CANADA HWY		
58715-A	ST.ELMO RD	29235	TRANS CANADA HWY		
58715-B	ST.ELMO RD	29241	TRANS CANADA HWY		
58665-A	ST.ELMO RD	29255	TRANS CANADA HWY		
58665-B	ST.ELMO RD	25930	TRANS CANADA HWY		
58665-C	ST.ELMO RD	28605	TRANS CANADA HWY		
58671-A	ST.ELMO RD	28765	TRANS CANADA HWY		
58671-B	ST.ELMO RD	26175	TRANS CANADA HWY		
58671-C	ST.ELMO RD	26180	TRANS CANADA HWY		
26565	STULKAWHITS RD	1-26010	TRANS CANADA HWY		
26200	THERESA JEAN RD	2-26010	TRANS CANADA HWY		
31371	TOLL RD	A-26010	TRANS CANADA HWY		
31377	TOLL RD	B-26010	TRANS CANADA HWY		
28445	TRANS CANADA HWY	30295	TRANS CANADA HWY		
26240	TRANS CANADA HWY	31050	TRANS CANADA HWY		
26700	TRANS CANADA HWY	1-19523	TRILLIUM ST		
25330	TRANS CANADA HWY	2-19523	TRILLIUM ST		
27000	TRANS CANADA HWY	3-19523	TRILLIUM ST		
27915	TRANS CANADA HWY	19206	TRILLIUM ST		
26055	TRANS CANADA HWY	67400	TUNNELS RD		
26055	TRANS CANADA HWY	21800	UNION BAR RD		
26055	TRANS CANADA HWY	64925	VICTORIA ST		
26055	TRANS CANADA HWY	64880	VICTORIA ST		
26055	TRANS CANADA HWY	58550	WILDROSE LANE		
26055	TRANS CANADA HWY	58560	WILDROSE LANE		
26055	TRANS CANADA HWY	58555	WILDROSE LANE		
26055	TRANS CANADA HWY	58551	WILDROSE LANE		
26055	TRANS CANADA HWY	58545	WILDROSE LANE		
26055	TRANS CANADA HWY	58541	WILDROSE LANE		
26055	TRANS CANADA HWY	58552	WILDROSE LANE		
26055	TRANS CANADA HWY	58554	WILDROSE LANE		
31365	TRANS CANADA HWY	58556	WILDROSE LANE		
31325	TRANS CANADA HWY	58558	WILDROSE LANE		
30370	TRANS CANADA HWY	58557-A	WILDROSE LANE		
30235	TRANS CANADA HWY	58557-B	WILDROSE LANE		
30655	TRANS CANADA HWY	65466	WOTTEN RD		

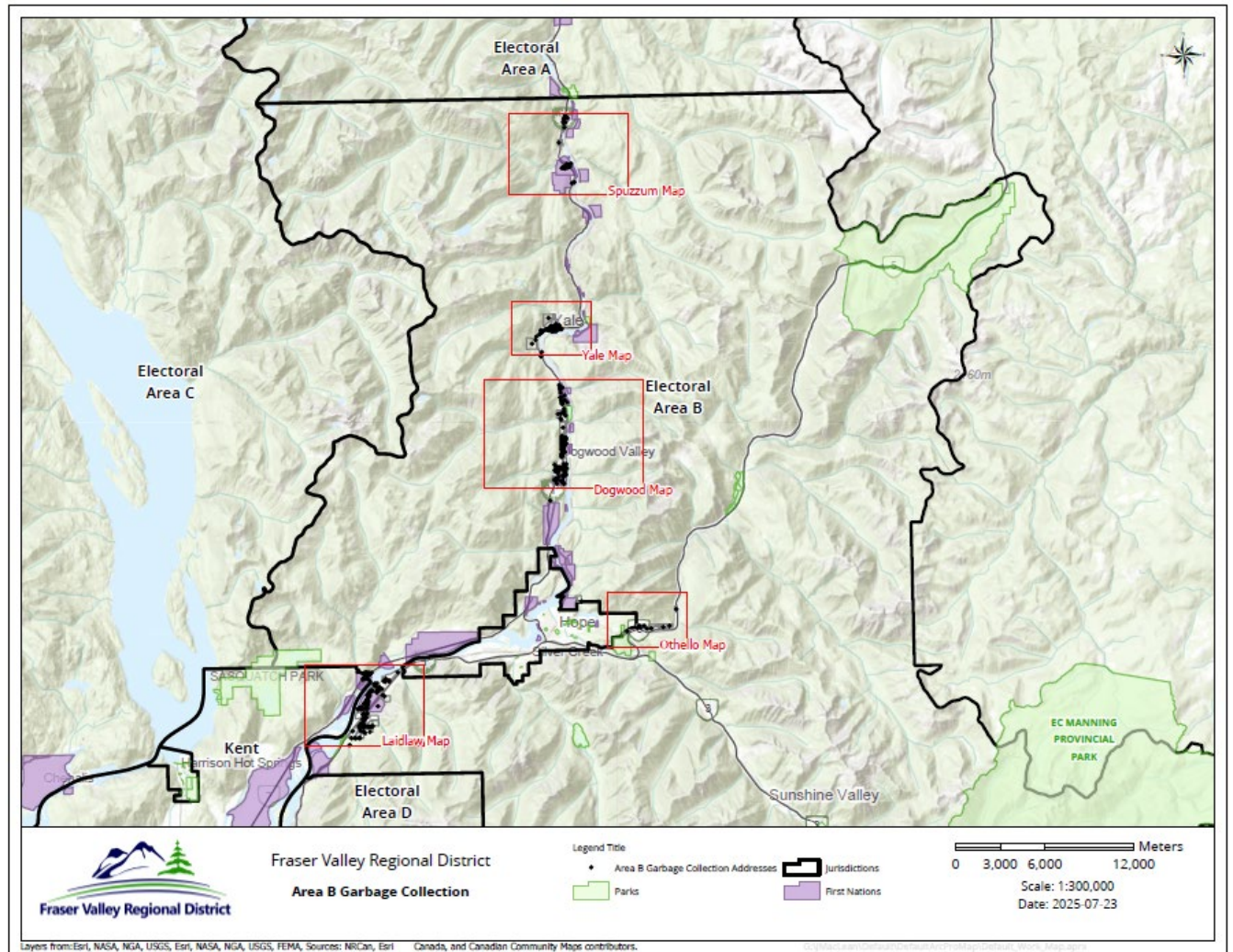
## Schedule E – Curbside Collection Maps

30775	TRANS CANADA HWY	31300	YATE ST
31295	TRANS CANADA HWY	27494	YURKIN RD
30903	TRANS CANADA HWY	27474	YURKIN RD
31124	TRANS CANADA HWY	27454	YURKIN RD
31110	TRANS CANADA HWY	27424	YURKIN RD
31030	TRANS CANADA HWY	27384	YURKIN RD
31010	TRANS CANADA HWY	27344	YURKIN RD
30990	TRANS CANADA HWY	27314	YURKIN RD
30950	TRANS CANADA HWY	27294	YURKIN RD
31045	TRANS CANADA HWY	27274	YURKIN RD
58560	TRANS CANADA HWY	27234	YURKIN RD
36255	TRANS CANADA HWY	27254	YURKIN RD

## Appendix A – Curbside Collection Maps

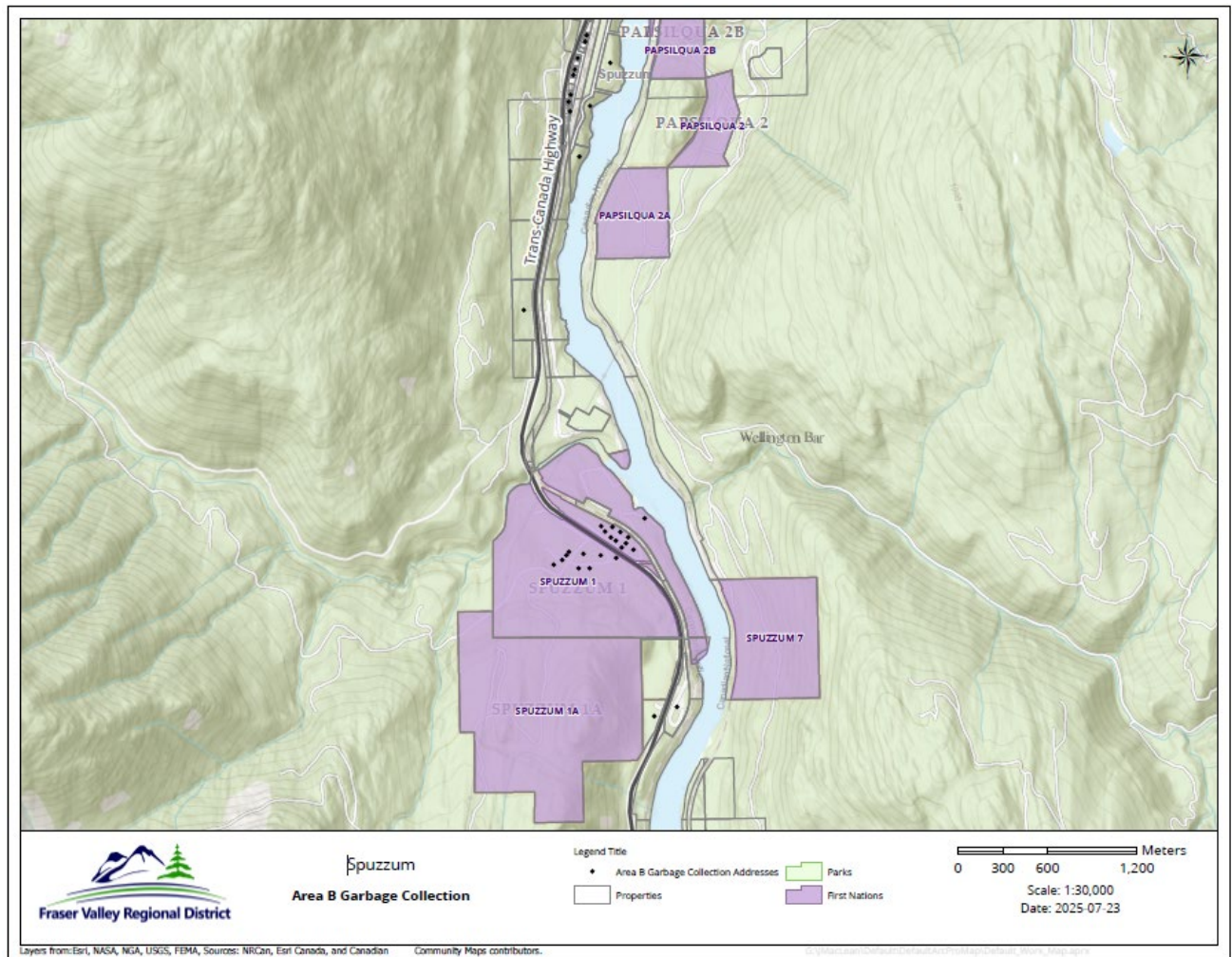
### Appendix A - Curbside Collection Maps

#### 1.0 Overview



## Appendix A – Curbside Collection Maps

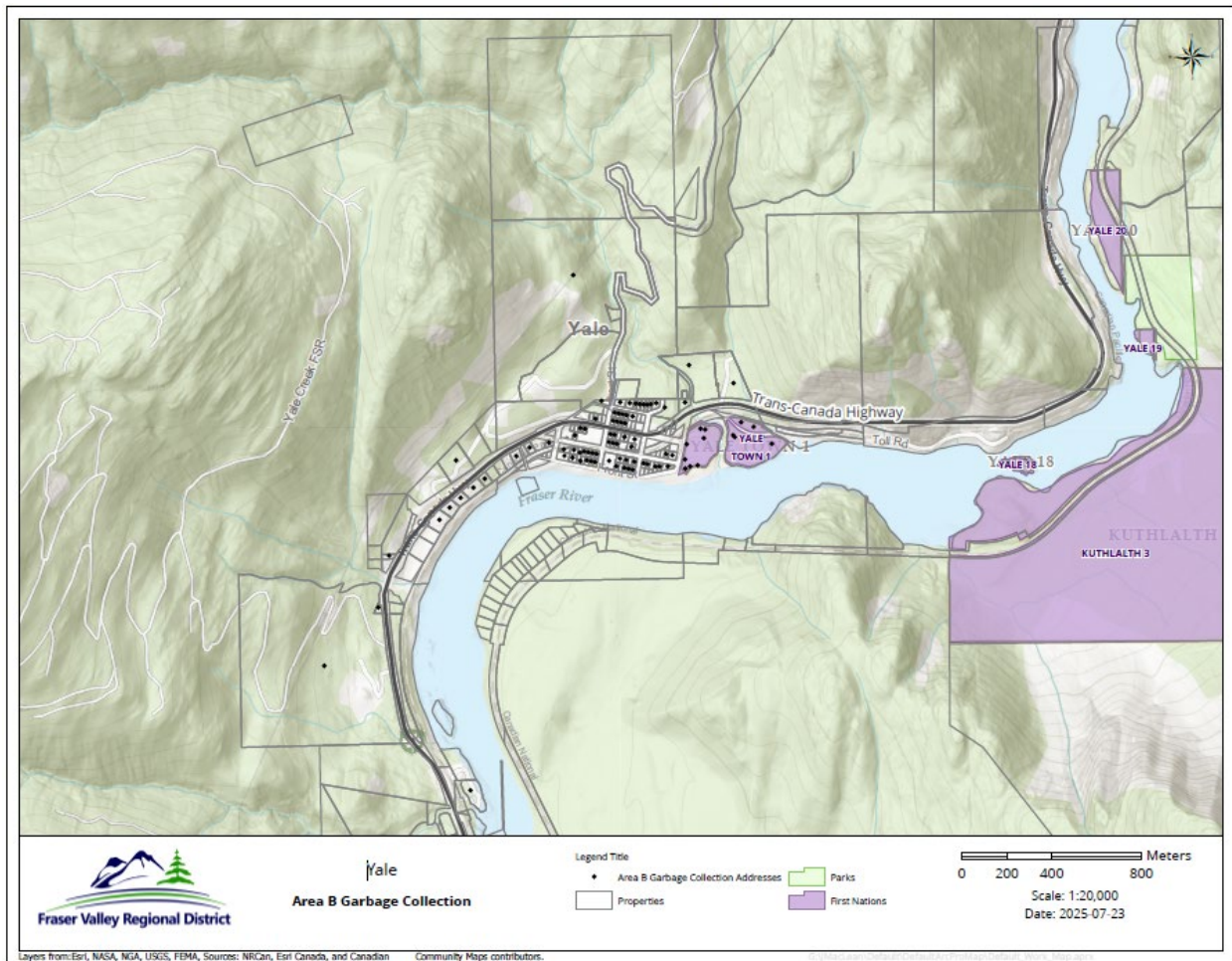
### 2.0 Spuzzum





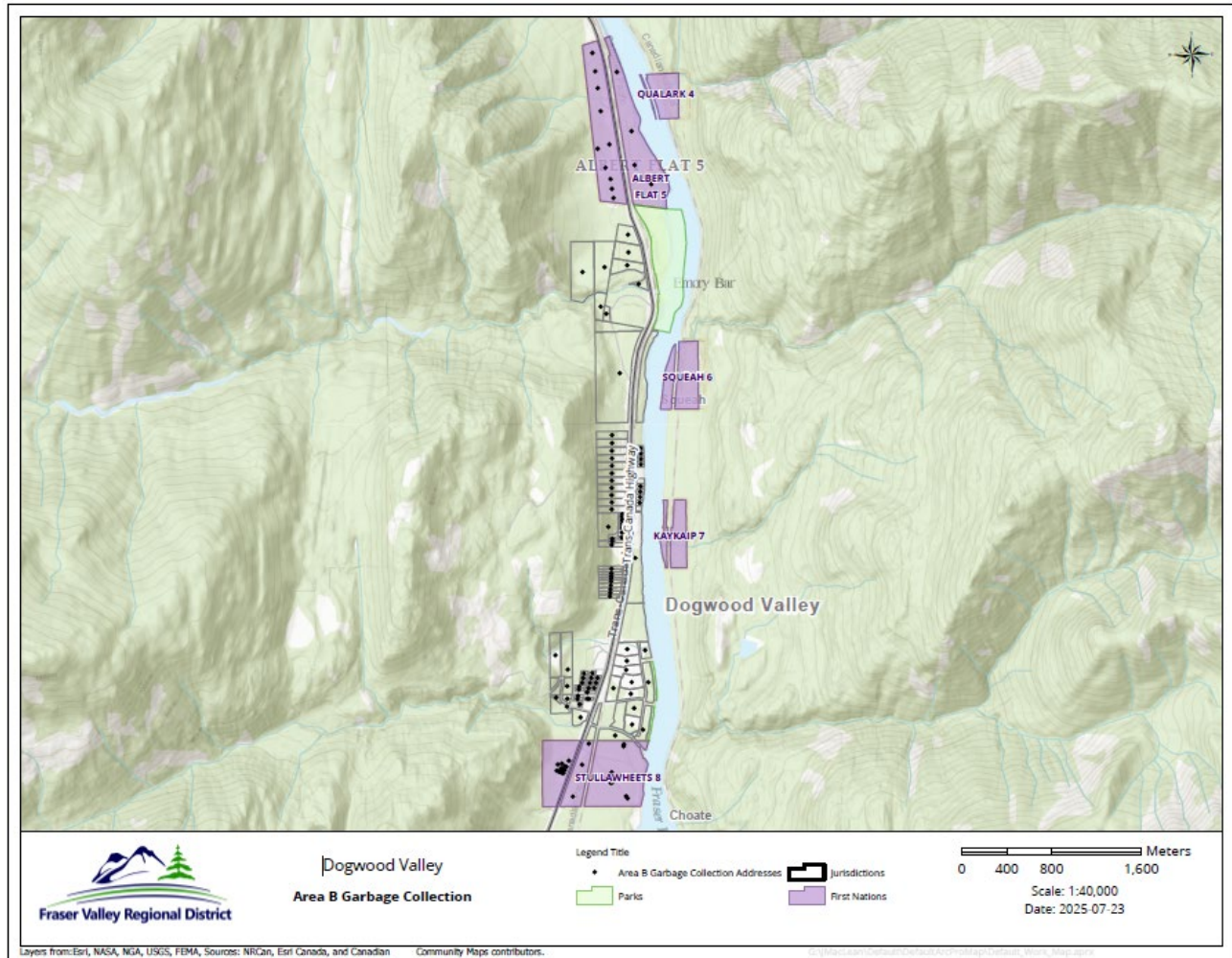
## Appendix A – Curbside Collection Maps

### 3.0 Yale



## Appendix A – Curbside Collection Maps

### 4.0 Dogwood Valley





## Appendix A – Curbside Collection Maps

### 5.0 Laidlaw

